MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

HIGHLAND MEADOWS II COMMUNITY DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors of the Highland Meadows II Community Development District was held on November 30, 2023, at 5:00 p.m. located at the Polk County Sheriff's Office Northeast District, located at 1100 Dunson Road, Davenport, FL 33896.

Present and constituting a quorum:

Miguel Santana Deborah Galbraith

Kristen Anderson

Genelle Moore

Board Supervisor, Chairman

District Counsel, LLEB

District Engineer, Kimley-Horn

Board Supervisor, Vice Chairperson Board Supervisor, Assistant Secretary

Board Supervisor, Assistant Secretary

District Manager, Rizzetta & Company, Inc.

District Manager, Rizzetta & Company, Inc.

Also present were:

Scott Brizendine

Brian Mendes

Kristen Trucco

Mark Wilson

Bryan Schaub

Landscape Management, Rizzetta & Company, Inc. A&E Dream Homes, District Vendor Josmar Lopez

Audience

Present

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Santana called the meeting to order and confirmed a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

A member of the audience inquired on the item agenda regarding Rizzetta's termination and stated he did not agree with this.

A member of the audience commented on the length of the agenda and recommended supervisors to stay on track.

A member of the audience commented on meeting cancelation and inconvenience. Also commented on agenda regarding Rizzetta's termination.

A member of the audience commented on the inconvenience of the meeting cancelation. The member also stated there is an 18 wheeler truck on Patterson and Tanager and requested district staff find out who is responsible for this.

A member of the audience inquired about the meeting cancelation. The member also stated disagreement with the termination of Rizzetta agenda item.

THIRD ORDER OF BUSINESS

Landscape Inspection Report

Mr. Schaub presented his report to the board and stated there are several issues that the district needs to follow up with Prince and Sons about.

Ms. Anderson inquired about the red item.

Mr. Santana inquired about re-sodding the soccer field. It is stated the district engineer and manager will work with Mr. Schaub and Prince and Sons on this proposal.

Mr. Schaub stated he will inspect the area next week.

FOURTH ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors Meeting held on October 19, 2023

Mr. Santana presented the meeting minutes and asked if the board requested any changes. No changes were requested.

On Motion by Ms. Anderson, seconded by Ms. Galbraith, with all in favor, the Board of Supervisors approved the minutes of the board of supervisors meeting held on October 19 2023, for the Highland Meadows II Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Seat 5 Applicants

The board requested this agenda item be tabled.

SIXTH ORDER OF BUSINESS

Discussion of District Management Agreement

On Motion by Ms. Galbraith, seconded by Ms. Moore, with a majority vote of 3-1 in favor (Ms. Anderson opposed), the Board of Supervisors approved resending the previous motion of not allowing last minute proposals in the meeting, for the Highland Meadows II Community Development District.

HIGHLAND MEADOWS II COMMUNITY DEVELOPMENT DISTRICT November 30, 2023 - Minutes of Meeting Page 3

On Motion by Mr. Santana, seconded by Ms. Moore, with a majority vote of 3-1 in favor (Ms. Anderson opposed), the Board of Supervisors approved allowing last minute proposals into the meeting, for the Highland Meadows II Community Development District.

Mr. Santana provided a summary to the board and stated his allegations against Rizzetta.

Counsel stated that they recommend the everyone should stay within the meeting schedule.

- Ms. Anderson inquired who changed the meeting and why it was changed.
- Mr. Mendes confirmed the chairman.
- Mr. Santana continued his summary and allegations of Rizzetta's lack of communication and performance. Mr. Santana asked the rest of the board of their experience with District Management
- Ms. Gallbraith stated there were times District Manager answered calls and there were other time District Management didn't. Stated that communication had improved since originally discussed
- Ms. Anderson stated she has no issues working with District Manager. Stated there are times she contacts District Manager and awaits to hear back. If a follow up is needed Ms. Anderson follows up on inquiries.
- Ms. Moore stated that she has no issues with District Manager communication. The items she has requested updates on she receives. Ms. Moore stated the updates District Manager provides are beneficial.
- Mr. Mendes responded to the allegations made against himself and Rizzetta. Evidence is provided to support against the claims of lack of performance and communication.

On Motion by Mr. Santana, seconded by Ms. Moore, with all in favor, the Board of Supervisors approved allowing public comments for the current agenda item, for the Highland Meadows II Community Development District.

Mr. Lopez from A&E responded to projects.

A member of the audience stated that he agrees with waiting for vendor to pay. He requested district staff plan a meeting with the parents of the children who are vandalizing the property. District staff stated they will prepare an E-blast for this meeting.

A member of the audience commented that turnover is not good for the district. The member of the audience also commented on the chairman rushing things.

A member of the audience commented on the district manager's performance.

A member of the audience stated the current meeting space for this meeting is not local.

Counsel suggests allowing Infamark to present proposal for Management services. The Board agrees.

Infamark gives a presentation of services.

The board and residents inquire on services.

On Motion by Mr. Santana, with no second to terminate Rizzetta fails, for the Highland Meadows II Community Development District.

SEVENTH ORDER OF BUSINESS

Discussion

of

Playground

Enhancements

The board requested this agenda item be tabled.

EIGHTH ORDER OF BUSINESS

Discussion of Reserve Accounts

The board requested this agenda item be tabled.

NINTH ORDER OF BUSINESS

Discussion of Parking Rules and Procedures

Counsel proposed a public hearing for parking rules and procedures.

On Motion by Ms. Galbraith, seconded by Mr. Santana, with all in favor, the Board of Supervisors approved setting a public hearing for January on parking rules and procedures, for the Highland Meadows II Community Development District.

It was stated the district manager will be prepping an E-blast to the community on public hearing.

It was requested that the district manager gather proposals from towing companies.

Mr. Santana stated he wants a standard operating procedure for towing vendors.

TENTH ORDER OF BUSINESS

Discussion of Resodding Soccer Field and Dog Park

The agenda item was discussed previously amongst district staff and the board.

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ELEVENTH ORDER OF BUSINESS

Discussion of Security Company Termination

The board requested this agenda item be tabled.

TWELFTH ORDER OF BUSINESS

Ratification of FY 21-22 Audit

The board requested this agenda item be tabled.

THIRTEENTH ORDER OF BUSINESS

Consideration of Fence Repair Proposal

The board requested this agenda item be tabled.

FOURTEENTH ORDER OF BUSINESS

Consideration of Mosquito Maintenance Proposal

The board requested this agenda item be removed.

FIFTEENTH ORDER OF BUSINESS

Consideration of Resolution 2024-03; Amending FY 22-23 Budget

Mr. Brizendine presented the resolution to the board of supervisors and asked if there were any questions. There were none.

On Motion by Ms. Galbraith, seconded by Ms. Anderson, with all in favor, the Board of Supervisors adopted resolution 2024-03; amending the fiscal year 2022-2023 budget, for the Highland Meadows II Community Development District.

SIXTEENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

No Report.

B. District Engineer

No Report.

C. District Manager

No Report.

SEVENTEENTH ORDER OF BUSINESS

Audience Comments and Supervisor Requests

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Ms. Anderson inquired about the district engineer's annual field inspection report.

Mr. Santana inquired on the district manager completing CAM license course.

Ms. Galbraith requested district staff send E-blast of sidewalk hazard.

It was stated that the district manager will E-blast fence kids issue at the next workshop.

Ms. Anderson stated that a drainage issue near the pool may be the cause of the mosquitos.

On Motion by Ms. Galbraith, seconded by Mr. Santana, with all in favor, the Board of Supervisors approved extending applications for Seat five till January's meeting, for the Highland Meadows II Community Development District.

EIGHTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Santana, seconded by Ms. Galbraith, with all in favor, the Board of Supervisors adjourned the meeting at 8:00 p.m. for the Highland Meadows II Community Development District.

Assistant Secretary

Chairperson Vice Chairperson